### Step 1

- On the home page of the NAVRS website (www.navrs.org), find the "2024 NAVRS Membership" box showing the \$20 membership fee.
- Click Select.



- You will then see the Checkout page.
- If you haven't signed up for an account yet on the NAVRS site, or you are not logged in to your account, you'll see *Sign Up* and *Log In* buttons.
- If you've never signed up for an account, click *Sign Up* and follow the instructions.
- If you have an account, click *Log In* and follow the instructions.

	7
Sign Up o purchase this plan and use its benefits in the future, log in to your ccount or sign up.	Order summary 2024 NAVRS Membership \$20.00 Duration: 1 year
2 Additional Info	Enter a coupon code
	Total \$20.00

- After signing up for your account or logging in, you'll be back on the Checkout page.
- Fill in the fields under Additional Info. Fields with an asterisk (\*) are required.
- Click Continue.

<ul> <li>Sign Up</li> </ul>	Log Out		
Logged in as		Order summar	ý
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2 Additional Info			
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Mould you like to share your name, amail, sity, state/province	nestal ando and		
country with other NAVRS members?*	postal code and		
Yes, it's okay to share my name, email, city, state/pi code and country with other NAVRS members: and	rovince, postal to show my city		
on the public version of the NAVRS membership m	ap (your name		
and email will be visible only to other NAVRS mem	bers).		
Continue			

### Step 4

- Under Payment, click <u>plan</u> <u>policy</u> to read the membership policy.
- Click I've read and accept the plan policy.
- Click *Buy Now*. You will be redirected to PayPal to pay, but you do **not** need a PayPal account to pay.
- If you're already logged into PayPal or if PayPal recognizes that you have an account, you will be logged into PayPal and can pay with your PayPal account. Steps 5-7 cover how to pay without a PayPal account

🗸 Sign Up	Log Out	
ogged in as michellef+44@proton.me	Orders	summary
	2024 NAV	RS Membership \$20.00
<ul> <li>Additional Info</li> </ul>	Edit	year
irst name: myfirstname ast name: mylastname Vould vou like to share vour name, email, city, state/pr	⊘ <u>Enter a</u>	<u>_coupon code</u>
ode and country with other NAVRS members?: Yes, it' ny name, email, city, state/province, postal code and c ther NAVRS members; and to show my city on the pul	s okay to share ountry with Total blic version of	\$20.00
he NAVRS membership map (your name and email wi o other NAVRS members).	Il be visible only	Secure Checkout
3 Payment		
<ol> <li>Once you click to proceed, you will be redirected</li> </ol>	d to PayPal	

- You will then see a Log in to your PayPal account window. This is because NAVRS uses PayPal to process payments, but you do **not** need to have a PayPal account.
- To pay without creating a PayPal account, click Pay with Debit or Credit Card.
- (If you want to use your PayPal account, follow the prompts to log in to PayPal. This document continues with instructions for paying without logging into PayPal.)

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<b>P</b>	
Pay with PayPal	
Enter your email address to get started.	
Email or mobile number	<b>I</b> II
Forgot email?	
Next	
or Pay with Debit or Credit Card	

- You will then see a *Pay with debit or credit card* window.
- Note that the amount to be paid is shown at upper right.
- Enter your billing information.
- Before continuing, click the small button next to Save info & create your PayPal account to avoid creating a PayPal account.

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Pay with debit or credit card We don't share your financial details with the merchant.	
Country/Region United States	ł
Email PayPal is the safer,	
Phone type Phone number the easier way to pay	
No matter where you shop, we keep your financial information secure.	
Card number	
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First name [1] Last name [1]	
Street address	
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ZIP code	
Shipping same as billing address	
Save Info & create your PayPal account	
📵 🖻 🚳	
Shop with Shop millions Save big with confidence of merchants great deals	
By creating an account, you confirm you're at least 18 years old and agree to the E-sign Consent, User Agreement and Privacy Statement.	
You'll return to the merchant to complete your purchase.	
Create Account & Continue	
Have a PayPal account? Log In	

### Step 7

- Now the *Save info* & *create your PayPal account* option is unchecked.
- Click Continue as Guest.



#### Step 8

• The Almost done window lets you know that you will return to the NAVRS website to complete your membership payment.

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### Step 9

- You will then see a Thank you for becoming a NAVRS member! message.
- You'll receive a confirmation email with everything you need to know about membership.

### Thank you for becoming a NAVRS member!

You'll receive a confirmation email shortly with everything you need to know about membership. Looking forward to "playing together".

